

Job Title:	University Rugby Activator
Contact:	25 week term time contract
Hours:	6 hours per week
Pay:	£8.03 p/h
Department	Essex Sport
Responsible to:	Sports Development Manager
Closing Date:	12pm 16 th May 2018
Interview Date:	Week commencing 4 th June 2018 (<i>day tbc</i>)
Enquiries to:	Applications to: sportsdevelopment@essex.ac.uk Informal enquires to Shaun Conlon sconlon@essex.ac.uk Sports Development Manager

Are you looking for a career in sports? To boost your CV? Interested in working within a sporting environment? Or are you simply passionate about rugby?

In June 2016, the University of Essex was among only 15 HE Institutions in the UK to team up with the Rugby Football Union (RFU) in a new partnership aimed at growing the game within the higher education sector. We are looking for a University Rugby Activator to help us achieve growth and awareness by driving existing and new rugby products that will increase participation among students.

Job Description

Your job will focus on growing the game through widening the offer to encourage all spectrums of ability an opportunity to play the game. This will involve finding innovative ways to retain current players, recruit new participants and develop and deploy well trained and enthusiastic volunteers. One of the key tasks will be developing and monitoring our rugby partnership action plan that incorporates the student rugby club and provide activity for all players in all formats of men's and women's rugby. This includes coordinating our O2 Touch offer, participation in regional merit festivals, X Rugby 7's and leading on a new intramural programme, aligned to RFU Partnership targets.

Key Relationships

- *Internal Partners:* Sports Development Team, Essex Students' Union, Rugby 7s Programme Personnel and University Rugby BUCS team presidents.
- *External Partners:* Essex CB University Coordinator, University Rugby Development Officer (URDO) BUCS, Community Rugby Coach (CRC), Community Clubs.
- *Volunteers:* BUCS Rugby Club committee, student management team, students and staff.

Duties of the Post:

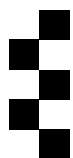
Your job tasks will fall under a number of key areas:

O2 TOUCH

- Increase non-contact student participation in rugby through the coordination and development of O2 Touch. Set up a fresher week o2 event, weekly drop in sessions, one off events, signpost students to contact opportunities and oversee O2 student management team.
- Gather participant data; formulate reports to feed back to University/RFU.

X RUGBY 7'S

- Increase awareness for this new format of rugby, encouraging people to participate through weekly drop in sessions and one off promotional events. Set up activity for freshers week alongside o2 touch to promote all rugby offers at the University.



- Gather participant data; formulate reports to feed back to University/RFU

INTRAMURAL & MERIT FESTIVALS

- Develop & promote a new intramural league on campus attracting 6 new teams (4 men & 2 women)
- Allocate referees for intramural leagues and tournaments.
- Update results and fixtures on a weekly basis.
- Coordinate with men’s and women’s club to send teams to regional merit festivals.
- Help with the administration, transport and expenses.

REFEREE & COACHING DEVELOPMENT

- Liaise with Essex RFU to organise CPD opportunities for students.
- Organise rugby ready + scrum factory courses for students.
- Establish placements for referees in the hub, in intramural and community settings

RUGBY 7’S FESTIVAL

- Take a lead role in the organising committee for our Rugby 7s festival in March 2019.
- Assist in coordinating meetings, taking minutes, and acting as a key point of contact between stakeholders.

OTHER

- Support men’s & women’s club committee to deliver annual university rugby plan and associated budget in line with the needs and wants of the university rugby club.
- Attend AU/CB/RFU meetings to present your progress to the RFU, ECB and fellow South East London and Essex University Rugby Activators.
- Work alongside the university rugby club(s) student committee, university/students union staff, RFU University Rugby Development Officers and all associated staff and support network to aid the successful delivery of your projects.

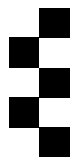
Benefits to the position:

- RFU & ECB training days
- Structured support network through the RFU, ECB, University staff and peers
- Work Experience / CV Building
- Budgeting management experience (circa £500-£700)
- England Rugby Stash
- All travel and business related expenses covered.
- 2 Tickets for a game at Twickenham

Personal Requirements:

Essential	Desirable
Must be a current University of Essex student.	A current RFU Rugby specific qualification or a desire to complete an award while at University
Good communication skills. Outgoing and confident.	Willingness to volunteer on certain Essex Sport campus events & festivals
A love of rugby & enthusiasm for the game that will help convince people to want to play	.Confident and have a good working knowledge of the university and local rugby clubs
Good time management & the flexibility to fit the role around your study	Experience of taking part in sport at the University as well as familiarity with BUCS clubs.
Understanding of how to use social media & marketing	Experience of organising sporting events and competitions.





How to apply

- To apply, please submit a CV, your name, email address, phone number and a 500-600 words description as to why you feel you would be an ideal candidate for this position. What experience you have had within a similar role and what skills you feel would make you an ideal candidate for the role. Submissions to be made via email to the Sports Development Team on sportsdevelopment@essex.ac.uk
- Closing date for completed applications is on **16th May 2018 at 12pm**
- Interviews are planned for **w/c June 4th**.